

Taking an online exam

Online exams in Moodle: workflow for students



as soon as possible

- register for the exam in Friedolin or with your lecturer
- prepare the declaration of integrity and submit it

approx. **2 weeks** before

- log in to the virtual examination room with your URZ access data
- if applicable, submit the declaration of integrity now or by the deadline set by your lecturer

approx. **5 to 7 days** before

- read Information provided on the type of examination and the procedure and make yourself familiar with it
- take a test exam
- clarify unresolved questions, if applicable

on the day of the examination

- join the video conference with your real name
- confirm that you are fit to take the exam
- write the exam
- in the event of technical problems during the examination, use the contact information provided immediately
- submit the exam

after the examination

- view your results
- re-sit the exam, if applicable